



## **INFORMATION TO NEW APPLICANTS TO UAIA**

1. Pay 20,000/- to UAIA DFCU A/C NO **01013500073671**, Name: Uganda Association for Impact Assessment, then bring the bank slip to UAIA office on Uganda House to get the application form.
2. Fill the application form; attach your resume (CV), your certificates, a passport photo, a recommendation letter from your recommender, and evidence of ESIA/ESA projects participated in a period that is not less than two (2) years that have been submitted to the Lead Agencies.
3. Make a soft copy of your application form and send it to [uaiauganda@gmail.com](mailto:uaiauganda@gmail.com)
4. Return the filled form to UAIA office and wait for the feedback (please state your email address and tel/mobile phone numbers very clearly on the form and follow all instructions to avoid delays in processing your application).
5. Should your application be successful, you will then be required to pay into the DFCU bank account 350,000/- for membership registration, 200,000/- for subscription, 40,000/- for the membership card. The subscription and membership card fee is payable each year before the 31<sup>st</sup> of January. These fees are subject to change at any time without notice.
6. Take the slip back to the office, get your membership card, fill it and leave it for signature and stamp. It's this card that you will take to NEMA to enable them review your application for gazettelement as an EIA practitioner. Please note that membership of UAIA does not guarantee you registration as an EIA practitioner by NEMA.
7. Bring the membership card to be signed on and stamped each year after payment of the registration fee. It's then taken to NEMA for renewal of registration. Registering with NEMA before completing the requirements of UAIA is against the code of conduct and disciplinary action will be taken in such instances.
8. Every successful UAIA applicant will be required to undertake the UAIA ESIA Refresher course.

**For more information call Joachim on 0773004517**